

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF CODES AND STANDARDS / BUREAU OF CODE SERVICES / LP-GAS UNIT

P.O. Box 816, Trenton, New Jersey 08625-0816  
Tel: 609-633-6835 Fax: 609-633-1040

**APPLICATION FOR PLAN REVIEW OF A LP-GAS SYSTEM**

N.J.A.C. 5:18 – Subchapter 6

Application Date: \_\_\_\_\_

LP-Gas File No.: \_\_\_\_\_

**I. SYSTEM INFORMATION**

System Operator - Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Contact Person – Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Location Address: \_\_\_\_\_ City: \_\_\_\_\_

(if different from above mailing address)

Municipality: \_\_\_\_\_ County: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Contact Person – Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Nature of business where the system is to be installed: \_\_\_\_\_

System Owner – Company Name: \_\_\_\_\_ Federal ID No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Contact Person – Name: \_\_\_\_\_ Tel No.: \_\_\_\_\_

Type of LP-Gas (circle): odorized propane non-odorized propane butane propylene butylene

Description of the Project: \_\_\_\_\_

Certification by Professional Engineer: I, \_\_\_\_\_, licensed to practice as a Professional Engineer in the State of New Jersey, do hereby certify that the plans and specifications for the facility described in this application conforms to the rules of N.J.A.C. 5:18 "Liquefied Petroleum Gas" and that the system will be installed in accordance with the plans submitted. Company Name: \_\_\_\_\_

Name: \_\_\_\_\_ License No.: \_\_\_\_\_ Tel No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

**II. PERMIT TO BEGIN WORK**

Permission is hereby granted to perform the work covered by this application.

By: \_\_\_\_\_ Date: \_\_\_\_\_

**III. NOTIFICATION OF INSTALLATION COMPLETION**

COMPLETION DATE \_\_\_\_\_

I, \_\_\_\_\_, licensed as a Professional Engineer in the State of New Jersey, do hereby certify that the system described in the application conforms to the rules of N.J.A.C. 5:18 "Liquefied Petroleum Gas" and that the system has been installed and tested in accordance with the plans submitted.

**IV. PERMIT TO OPERATE**

Permission is hereby granted to place the system in service. \*(see page 2) Registration No.: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS FOR FILING OF PLANS  
LP-GAS SYSTEM**

**Part I.** The applicant must fully complete the application in triplicate. Each application must be sealed by the New Jersey Professional Engineer of Record with the plans and applications submitted to:

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P.O. BOX 816  
TRENTON, NEW JERSEY 08625-0816**

**Part II.** The Bureau of Code Services will complete Part II after pre-installation site inspection reveals no deficiencies and plans are reviewed. The Professional Engineer of Record, after receipt of signed Part II, shall consider this Permit to Begin Work as authorization for construction to proceed provided that all conditions indicated below have been satisfied. The Bureau of Code Services shall retain two copies of approved plans. All other copies shall be returned to the Professional Engineer of Record.

The approval to construct is subject to compliance with all local zoning regulations and requirements and approval from the Pineland Commission where applicable. Without prior zoning approval, construction may begin at your own risk. The Bureau of Code Services will notify the local construction official by sending a copy of the approved Application for Plan Review – Permit to Begin Work.

Conditions of Plan Review:

1. If a set of plans have been approved and construction has not been completed within 18 months from the date of plan approval, the plan approval for that site shall be considered expired unless extended or renewed by the Commissioner of the Department of Community Affairs.
2. All work shall be subject to field inspections by the Bureau of Code Services.
3. One set of the plans approved by the Bureau of Code Services shall be kept at the construction site at all times during the construction period of the installation.
4. Plans are reviewed for compliance to all applicable rules, regulations, standards and all public health and safety issues and concerns.

**Part III.** To be filled out by the Professional Engineer of Record and sealed after installation has been completed. Part III should be returned to the Bureau of Code Services. As-built drawings are required to be submitted if the installed system differs from the original approved drawings. Proof of compliance with local zoning regulations and requirements must be submitted at or before the completion of the installation.

**Part IV.** Upon receipt of Part III, the Bureau of Code Services will conduct a field inspection and if the installation conforms to the rules, the Bureau of Code Services will complete Part IV and distribute copies to the Professional Engineer-of-Record authorizing permission to place the system in service.

\* Within 30 days from when the Permit to Operate has been issued, the System Owner shall submit to the Bureau of Code Services, a listing of the individuals who are trained to operate the system along with the specific training programs taken.